

## **CRIMINALISTICS MANAGER, POLICE LABORATORY**

The NYPD is seeking a Criminalistics Manager to oversee the Latent Print Development Unit, the Intoxicated Driver Testing and Blood Alcohol Units, and the Questioned Documents Unit in the Criminalistics Section of the Police Laboratory. The Manager ensures the update and maintenance of NYPD Laboratory Standard Operating Protocols (SOPs) as mandated by the American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB) and the New York State Commission of Forensic Science (NYSCOFS); oversees the activities of a scientific staff engaged in performing analyses of evidentiary material and specimens, and coordinates the training curriculum, proficiency testing and evaluation of assigned personnel. This position coordinates the preparation of research and statistical reports; evaluates instrument calibration and maintenance records; resolves any technical problems; confirms that all analytical reports are acceptable in a court of law and conform to ASCLD/LAB and ISO 17025 mandates; prepares and monitors budget requests and resource usage, and may be called upon to testify in court as an expert witness regarding laboratory findings.

### **QUALIFICATION REQUIREMENTS:**

A BA/BS degree in criminalistics, forensic science, chemistry, biology, physics, biochemistry, molecular biology, or a closely related scientific or engineering field, plus 5 yrs of full-time prof exp in criminalistics, forensic science, or analytical chemistry, 18 mos of which must have been in a mgrl, supv, or admin capacity performing significant mgrl or supv duties in a forensic lab with a substantial case load and a staff of proficiency tested examiners/analysts.

**SALARY:** Salary commensurate with experience and salary history.

### **ALL APPLICANTS WILL BE SUBJECT TO FINGERPRINTING AND BACKGROUND INVESTIGATION.**

To apply for consideration, please submit resume and cover letter to:

Administrative Staff Analyst Evelyn Dong  
New York City Police Department  
Employment Section, Room 1014  
One Police Plaza  
New York, NY 10038  
*Or email [empsec@nypd.org](mailto:empsec@nypd.org)*

***New York City Police Department is an Equal Opportunity Employer.***